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15-Jun-2004 DOC_NBR: 1994KIGALI01002

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FROM = KIGALI

LOCATOR = TEXT ON-LINE, ON MICROFILM

OFFICE = ACTION AF

REFERENCE = 94 STATE 20951

SUBJECT = OFFICIAL-INFORMAL

TAGS = AMGT, RW

TO = STATE

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ACTION AF-01

INFO LOG-00 OASY-00 ADS-00 ONY-00 SSO-00 /001W

-----2DCE81 091445Z /38

P 091400Z MAR 94

FM AMEMBASSY KIGALI

TO SECSTATE WASHDC PRIORITY 5884

LIMITED OFFICIAL USE KIGALI 01002

FOR AF/C ONLY FROM AMBASSADOR

E.O. 12356: N/A

TAGS: AMGT, RW

SUBJECT: OFFICIAL-INFORMAL

REF: STATE 020951

1. AS REQUESTED REFTEL, MY WORK REQUIREMENTS
STATEMENT FOLLOWS:

POSITION DESCRIPTION: MR. RAWSON IS AMBASSADOR OF AN
EMBASSY WHICH ENCOMPASSES AN AID FOCUS PROGRAM WHILE
REMAINING A SEP POST. HE OVERSEES A USD 100 MILLION

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UNITED STATES DEPARTMENT OF STATE

REVIEW AUTHORITY: CHARLES L DARIS

DATE/CASE ID: 21 SEP 2004 200402105

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DOLLAR ASSISTANCE PROGRAM, ADMINISTRATIVE SERVICES
FOR FOUR AGENCIES WITH 74 OFFICIAL AMERICANS AND
DEPENDENTS AND 122 FSN/PSC'S. THE EMBASSY AMERICAN
CONTINGENT INCLUDES A DCM, COM SECRETARY,
ECONOMIC-COMMERCIAL OFFICER, ADMINISTRATIVE OFFICER,
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GSO, AN INFORMATION PROGRAMS OFFICER, AN INFORMATION
MANAGEMENT SPECIALIST, AND THREE PIT POSITIONS.

CONTINUING RESPONSIBILITIES:

1. MAINTAIN EVEN-HANDED RELATIONS WITH ALL PARTIES
TO THE ARUSHA PEACE ACCORD SO AS TO PROMOTE ITS RAPID
IMPLEMENTATION.
 2. ORIENT U.S. ASSISTANCE TO RWANDA'S RECONSTRUCTION
PROGRAM.
 3. COORDINATE INTERAGENCY INITIATIVES ON
DEMOCRATIZATION AND GOVERNANCE.
 4. STIMULATE LONG-RANGE PLANNING ON POPULATION,
PRODUCTION AND ECOLOGY ISSUES.
 5. ENCOURAGE RWANDAN GOVERNMENT, PARTIES AND
SECURITY SERVICES TO RESPECT THE RULE OF LAW AND
PROTECT HUMAN RIGHTS.
 6. USE MILITARY TRAINING TO ASSIST INTEGRATION OF
RWANDAN GOVERNMENT AND RWANDAN PATRIOTIC FRONT FORCES.
 7. MANAGE EFFECTIVELY U.S. RESOURCES, PROGRAMS AND
STAFF BY IMPROVING INTERNAL CONTROL SYSTEMS,
MINIMIZING WASTE, AND PROMOTING STAFF CAPACITIES AND
COMMITMENT TO MISSION GOALS.
 8. TEST EMERGENCY PREPAREDNESS AND REVIEW EAP
PROCEDURES IN LIGHT OF CHANGING SECURITY SITUATION.
- SPECIFIC OBJECTIVES:

1. TAILOR WORK PLAN AND REPORTING PROGRAM TO U.S.
INTERESTS IN POST-WAR RWANDA (JANUARY 31).
2. WITH OTHER OBSERVERS, BROKER A COMPROMISE THAT
WILL LAUNCH TRANSITION GOVERNMENT INSTITUTIONS UNDER

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ARUSHA PEACE ACCORD (MARCH 18).
3. ORGANIZE TWO CONFIDENCE-BUILDING EXERCISES TO
LINK HOSTILE PARTIES IN PURSUIT OF ARUSHA GOALS

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(APRIL, JULY).

4. PROGRAM VIP VISITS FOCUSED ON PEACE MAKING AND RECONSTRUCTION (FEBRUARY AND MARCH).
5. BROKER DONOR AGREEMENT BETWEEN UNDP AND WORLD BANK ON DEMOBILIZATION (FEBRUARY 15).
6. CONVINCE U.S. AND UN AGENCIES TO DEVELOP SUBREGIONAL APPROACHES TO REFUGEE AND HUMANITARIAN ISSUES (CONTINUING).
7. DEVELOP A GLOBAL ISSUES (POPULATION, PRODUCTION AND ECOLOGY) SEMINAR FOR RWANDA'S ELITE (JUNE).
8. RECHANNEL ASSISTANCE FROM HUMANITARIAN PROGRAMS TO DEVELOPMENT STRATEGIES, BRINGING DFA TO 20 MILLION BY END FY-94 (AUGUST).

2. REGARDS. RAWSON

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